The Graduation Project Process

Graduation project forms can be found on the <u>Schoology Course</u>. Join code- GFF8-DQ4J-XBB57 **ALL FORMS ARE TO BE SUBMITTED ELECTRONICALLY** **ALL PROJECTS MUST BE APPROVED BEFORE YOU CAN START**

Steps to complete the project:

- Find a project that interests you!
- o Upload your completed proposal and mentor form to schoology
- Complete your project! (don't forget to fill in your work journal along the way)
- Upload your completed work journal and self evaluation to schoology
- **o** Schedule your presentation
- DONE!

GRADUATION PROJECT TEAM MEMBERS:

We are here to help you along the way! Reach out if you have any questions!

Graduation Project Team Member	Email	Last Name
Ms. Lister	rlister@dasd.org	ABC
Ms. Chupela	schupela@dasd.org	DEF
Ms. Somits	csomits@dasd.org	GHIJ
Ms. Purse	epurse@dasd.org	KLM
Mr. Matta	mmatta@dasd.org	NOPQ
Ms. Tordone	atordone@dasd.org	RSTU
Ms. Wick	cwick@dasd.org	VWXYZ

Freshman and sophomore years – complete project proposal.

TIMELINE: Junior year – in order to be eligible for a parking pass, your proposal must be submitted.

Senior year – parking permits will only be issued to those with a completed proposal.

Senior year – prom tickets may only be purchased by those with completed graduation projects.

All forms can be found on the schoology course and are available for digital completion

Please direct questions about your paperwork to Ms. Purse, epurse@dasd.org or Room 327

ALL PROJECTS MU	IST BE APPROVED BEFORE YOU CAN START!!!
GRADU	ATION PROJECT PROPOSAL
PROPOSAL D	UE BY THE BEGINNING OF JUNIOR YEAR
NAME	NEEDS TO BE SUBMITTED VIA SCHOOLOGY FOR APPROVAL
EMAIL ADDRESS	
PARENT EMAIL ADDRESS	
PHONE NUMBER	
GRADUATION YEAR	
APPLICATION DATE	
GRADE	
ENGLISH TEACHER	
	PLETE THE PROJECT (Include materials, resources)
	THE PROJECT
HOW WILL YOU PRESENT YOUR PROJEC	CT (scrapbook, power point, video)
STUDENT SIGNATURE	PARENT SIGNATURE
STREET ADDRESS	
CITY, STATE ZIP CODE	
*UPLOAD THIS PAGE AND YO	UR MENTOR FORM TO SCHOOLOGY FOR APPROVAL

MENTOR FORM

NEEDS TO BE SUBMITTED VIA SCHOOLOGY FOR APPROVAL

STUDENT NAME (Please Print)

Mentor,

We appreciate your role in helping this student with his/her graduation project. Please fill out the information below as completely as possible. Please note that every project must involve a minimum of 40 hours. Students may not apply time spent during school hours towards the 40 hour requirement. Hours must be accumulated after school, on the weekends or during the summer.

Mentors **may not** be a parent or sibling, must be 21 years or older and able to supervise and/or assist this student in his/her project. There is a work journal that must be signed off by you before the student can present his/her project and pass the graduation project requirement.

MENTOR NAME (Please Print)

MENTOR PHONE NUMBER and EMAIL

ORGANIZATION

POSITION

Please describe how you will assist/mentor this student in his/her graduation project.

MENTOR SIGNATURE

DATE

UPLOAD THIS PAGE AND YOUR PROPOSAL TO SCHOOLOGY FOR APPROVAL

WORK JOURNAL

Student Name_____Graduation Year_____

Homeroom_____ Email Address_____

Project Title _____

Project Mentor_____

As you work on your project, keep track of your activities and your time. Your project mentor needs to initial each entry and sign the bottom when you have completed the project.

DATE	ACTIVITY	HOURS	INITIALS
	TOTAL HOURS: I certify that the required 40 hours have been completed		

SUBMIT TO SCHOOLOGY WITH SELF EVALUATION UPON **COMPLETION OF HOURS**

Name	Project Mentor		
Graduation Ye	ear Project Title		
Write	a short paragraph answering each of the following questions.		
1.	What knowledge, skills or abilities have you gained as a result of this project?		
2.	How might you apply what you have learned in the future?		
3.	What do you consider to be the strengths of your project?		
4.	What would you do differently to improve the project if you were to do it again?		
	Student Signature SMIT TO SCHOOLOGY WITH YOUR WORK JOURNAL UPON		
301	COMPLETION OF HOURS		

Next Steps:

- ✓ Create a presentation about your project
- ✓ Reach out to your team member to schedule your presentation